



Outgoing Wire Request Form
Cut Off Time 12:00 noon (PST), Monday – Friday

To send money from your account at Sonoma Federal Credit Union, please fill out this form completely, sign, date and return it by 12 noon in person to our office located at 1126 Montgomery Drive, Santa Rosa, CA 95405.

Wire to: _____
 (Name of financial institution where money is being wired)

ABA/Routing Number: _____

For Credit To: _____ (Account Name)
 _____ (Account Number)

Account Holder's Address:
 _____ (Street Address)
 _____ (City, State, Zip Code)

For Final Credit To (if necessary):
 _____ (Account Name)
 _____ (Account Number)
 _____ (Street Address)
 _____ (City, State, Zip Code)

Amount: \$ _____

From which Sonoma Federal Credit Union account: (please write member number in space below)

_____ Checking
 _____ Savings
 _____ Money Market

I hereby authorize Sonoma Federal Credit Union (SFCU) to initiate a transfer of funds in accordance with the information listed above. I understand SFCU will make a good faith effort to send the wire the same day the request is received. SFCU will not be responsible for delays beyond its control including but not limited to wires returned due to incorrect information, systems delays, or delays from the receiving institution in posting of the final credit. I understand my account will be debited a wire processing fee.

 Member's Signature Print name Date

Important: Read carefully before signing authorization

You authorize us, Sonoma Federal Credit Union, to transfer (a "funds transfer") as shown on the Wire Request Form order. Our charges for the funds transfer are disclosed in our fee schedule. Other financial institutions involved in the funds transfer may impose their own additional fees.

We may fail to act or delay in acting on a payment order without any liability because of legal constraint, your negligence, interruption of communication facilities, equipment failure, war, emergency conditions, or other circumstances beyond our control. We may also fail to send or delay in sending a payment order without any liability if sending the order would violate any guideline, rule or regulations of any government authority.

We are not liable for consequential, special or exemplary damages or losses of any kind.

You have no right to cancel or amend this payment order. If you ask us to cancel or amend it, we may make a reasonable effort to act on your request, time and circumstances permitting. We are not liable to you if for any reason this payment order is not amended or cancelled. You agree to reimburse us for any costs, losses, or damages that we incur in connection with your request to amend or cancel the payment order.

If we try to cancel this fund transfer, we do not have to refund your money until we determine that the beneficiary has not received the money and the money is returned to us. If we return your money, the refund may not be equal to the original payment order amount, as other financial institutions may impose fees to return the funds transfer.

We have cutoff times for processing payment orders. Orders received prior to 12 noon PST will be same day transmitted. If you give us this payment order after the cutoff time, we may treat the payment order as if we received it on the next business day. Funds transfer business days will include all normal business days that Sonoma Federal Credit Union is open.

Completing the order with the correct account and bank ABA numbers is critical.

You must also accurately identify beneficiaries on your payment order. If you give us the name and account number of a beneficiary, we and other banks may process the payment order based on the account number alone, even though you may identify a person other than the beneficiary named. If you give us the name and identifying number of a bank, we and other banks may process the payment order based on the banks identifying number alone, even though the number may identify a bank other than the bank named. In these cases, you are still obligated to pay us the amount of the payment order.

Fedwire is the funds transfer system of the U.S. Federal Reserve Banks. We or other financial institutions involved my use of Fedwire to make the funds transfer. If any part of the funds transfer is carried by Fedwire, your rights and obligations regarding the funds transfer are governed by Regulation J of the U.S. Federal Reserve Board.

When a payment order is issued by a member, the security procedures involve use of identification methods that may involve photo identification, signature verification, and/or call back verification procedures by Sonoma Federal Credit Union.

You authorize Sonoma Federal Credit Union to debit your account to pay for this funds transfer. We will notify you about the funds transfer by listing it on your account statement. You must send us written notice, including a statement of relevant facts, within 14 calendar days after you receive the first account statement on which any unauthorized or erroneous debit occurred on your account, or any other discrepancy between your records and ours appears. If you fail to notify us within this 14-day period, we are not liable or obligated to compensate you, for any loss of interest or interest equivalent because of an unauthorized or erroneous debit to your account.

Member's Signature

Date